

## Blue and Gold Banquet Committee

(Timeline: November – February. Event takes place in February ~6:30pm)

### Responsibilities:

- Decide on entertainment for the event. Book in December
  - Examples of what we have done in the past;
    - Birds of Prey
    - Reptile Show
    - Magician
    - Mad Science
    - Or find something new and exciting.
- Attend the January committee meeting to discuss the entertainment, dinner, and theme with Committee members.
- Determine what theme will be used for Blue & Gold. Theme is usually the scouting theme for the month. Committee can decide weather to center the Blue & Gold around this theme for decorations, entertainment, etc..
- Decide on food for event. This event can be potluck or pack can supply main course or desert. Make necessary arrangements based on decision.
- Determine what supplies are necessary for event. Pack normally supplies the drink, napkins, plates, utensils. (Check with Committee Chair or Quartermaster to see what supplies are on hand.) You will get reimbursed for any supplies purchased so save receipts and turn into Pack Treasurer.
- Determine what decorations are needed.
  - Balloons are great decorations. Scout store also has a supply of Blue & Gold decorations.
  - Dens can participate with decorations by making Blue & Gold chains.
- Publicize event. Blue & Gold committee needs to get date and time to all den leaders by January. Send out a flyer to all Pack members.
- Coordinate set-up. One den will be assigned to help with set up 5:30pm. The den chosen will be determined by Pack Committee. At least 3 additional adults should be available for set-up.

**Note:** This event is held in cafeteria at Cedar Mill School. Date should already be confirmed when pack schedules pack meeting dates with the school.