

Pack 207 Webmaster

(Timeline: 1 to 5 Year Position)

Responsibilities:

- Maintain content on Pack 207 website; www.pack207.org, keeping it updated in a timely manner.
- Keep track of domain and hosting service, making sure it gets paid annually.
- Manage email forwarding accounts. Updating emails as new members join or members change position.
- Obtain proper authorization from members on any use of full names, contact information, and pictures used on the website.
- Assure child's full name is not published on website and adhere to website standards and rules.