

PACK MEMBERSHIP AND RE-CHARTER CHAIRPERSON

(Timeline: September-November)

Responsibilities:

- Prepare re-registration and new member registration papers. Charter packets are given out to each unit at Roundtable prior to September. All paperwork needed to complete charter will be in these packets.
- Secure signatures and registration fees for the coming year. This is done at round-up in September. Have all members fill out the Pack 207 registration form. (This is for Pack records only, not needed for Re-Charter.)
 - All new Adult members and New Scouts need to fill out the BSA registration form. All information on the form must be filled in or BSA will not accept the form!
 - Any existing member with changed information, such as change of address, phone number, etc. needs to fill out a new BSA registration form. All information on the form must be filled in or BSA will not accept the form!
 - All members should fill out the Pack 207 Registration form. (This form is for Pack use only, not needed for re-charter.)
- Complete on-line Charter with Cascade Pacific Council as soon as all paperwork has been completed. <http://www.cpcbsa.org/charter/>
- Attend a Charter Turn-in Roundtable meeting (November). Will need to come prepared with all paperwork completed and payment for Charter. (Obtain check from Pack Treasurer)